

**CREATING RUBRICS**

**CREATING A RUBRIC FOR  
SELECTING INFORMATION**

1. Use the following elements for a *Selecting Information* rubric:

	LIMITED	DEVELOPING	PROFICIENT	ADVANCED	EXEMPLARY
Searches key sources efficiently.					
Focuses on key sources.					
Selects key ideas from sources.					
Records information efficiently.					
Organizes and labels selected information.					
Clarifies information as needed.					

2. Add descriptors depicting what students do as they develop the information selection expertise needed to complete the project. Here is an example of criteria for the first element of the rubric:

	LIMITED	DEVELOPING	PROFICIENT	ADVANCED	EXEMPLARY
Searches key sources efficiently.	Does not focus on key sources, or is not selective in finding information.		Obtains relevant information from key sources and makes effective use of skimming strategies.		Obtains relevant and wide-ranging information from key sources quickly using skimming and search strategies (index, key words).

*"Creating a Rubric for Selecting Information" is adapted from materials provided by Sir Francis Drake High School, San Anselmo, California, and Tamalpais Union High School District, Larkspur, California.*